

## **Job Posting**

### **Congregational Care, Outreach, and Education Pastor**

#### **Central Baptist Church, Johnson City, TN**

Central Baptist Church in Johnson City, TN is seeking a full-time Congregational Care, Outreach, and Education Pastor. This Ministerial Staff position comprises multiple responsibilities. The congregational care ministries portion will focus on comprehensive pastoral care ministries to all members of Central Baptist Church and includes coordination of outreach to prospective members. The education portion is responsible for the development and administration of the educational ministries of the church involving Sunday School, Discipleship, Bible studies, small groups, and leadership training for leaders, teachers, and mentors throughout the educational programs of the church. The position reports to the Senior Pastor in coordination with the Church Minister Relations Committee.

A completed MDiv or similar degree is preferred; progress toward a Seminary degree will be considered. A minimum of three years of church staff or similar work experience is needed. The ideal candidate will possess compassion, spiritual maturity, and creativity. They should have strong organizational skills, excellent interpersonal skills, and function well as a team member. Personal spiritual gifts of leadership, shepherding, and teaching are desired.

Central Baptist Church is a multi-cultural, 155-year-old congregation with diverse demographics, with an average Sunday School attendance of around 250. Interested candidates and/or nominators may review more information about this ministerial staff opening at [cbcjc.org/careers](http://cbcjc.org/careers). Candidates should submit a current resume, cover letter, and the names of at least three professional references. References will not be contacted without the candidate's permission. This position will remain open until filled. Please submit all materials to Ms. Kirsten Borger at [kborger@cbcjc.org](mailto:kborger@cbcjc.org).

## **JOB DESCRIPTION**

### **PRINCIPAL FUNCTION:**

This Ministerial Staff position comprises multiple responsibilities. The congregational care ministries portion will focus on comprehensive pastoral care ministries to all members of Central Baptist Church and includes coordination of outreach to prospective members. The education portion is responsible for the development and administration of the educational ministries of the church involving Sunday School, Discipleship, Bible studies, small groups, and leadership training for leaders, teachers, and mentors throughout the educational programs of the church.

**REPORTS TO:** Senior Pastor, Church Minister Relations Committee

### **SPECIFIC RESPONSIBILITIES:**

#### **Pastoral Care & Outreach:**

Lead, facilitate, and conduct Pastoral Care visitation of members/prospects who are in the hospital or need special care

Provide spiritual care for the congregation, specifically to include life events such as birth, marriage, sickness, hospitalization, and death

Recruit, train, and equip members to serve and lead in areas of congregational care and outreach, to include a Senior Adult Visitation Team

Coordinate the CARE ministries to all congregants, utilizing church member volunteers; CARE includes Contact, being Available, Reaching out, and serving as an Example

Promote church member involvement in evangelism training and outreach events

#### **Assimilation and Connection:**

Coordinate the assimilation of new church members into the full life of the church and assist in connecting members to service opportunities through the coordination of the annual Volunteer in Ministry emphasis

#### **Education:**

Develop and direct the educational ministries for Sunday School, Discipleship, Bible studies, and small groups

Organize and lead an Educational Council to assist in the development of curricula, materials, and resources to support of educational opportunities

Collaborate with other Ministerial Staff regarding educational growth opportunities within their areas of responsibility

Enlist and provide training for teachers, leaders, and mentors who are called to lead people toward spiritual maturity in small group settings

Oversee and manage the budget for education ministries

Plan appreciation and encouragement events for volunteers

#### **General Staff Responsibilities:**

Assist with such duties and functions as assigned for equitable distribution of staff responsibilities, as determined by the Senior Pastor, which may include baptisms, funerals, and occasional pulpit supply as needed in the absence of the Senior Pastor.